



ACHARYA INSTITUTE OF TECHNOLOGY

(Affiliated to Visvesvaraya Technological University, Belagavi, Govt. of Karnataka. Approved by AICTE, New Delhi and Accredited by NBA and NAAC)

MINUTES OF MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date & Time : 10/06/2023 at 10.00 AM

Reference No: AIT/IQAC/2023-24/MOM/1

Location : MBA BOARD ROOM, AIT






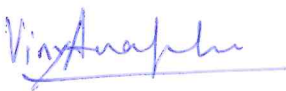



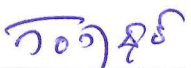
Duration : 2 hr

Agenda :-

1. Review of Activities of IQAC during the previous quarter.
2. Preparation review of (both program and institutional files) towards scheduled NBA peer team visit in July 2023 for AE and BT programs.
3. Admin Audit 2022-23 timelines.
4. Review AQAR 2021-22 Preparation

Members Present

Sl. No.	Name	Designation & Department	Role	Signature
1.	Dr. Rajath Hegde.	Principal	Chairperson	
2.	Mr. Marigowda C K	Vice-Principal	Member	
3.	Dr.Kerron G Reddy B	Management Representative	Member	
4.	Dr. Devarajaiah R M	Professor & Head Dept. of MT	Coordinator	
5.	Dr.Lakshmikanth S	Associate Professor, Dept. of EEE	Member Secretary	
6.	Dr Anil Malali	Head, QA Aacharya Institutes	Member	
7.	Dr.Rajeswari	Professor & Dean Academics,	Member	
8.	Dr. Prakash. R	Professor & Head, Dept. of EEE	Member	
9.	Dr. Prakash S Dabeer	Professor, Dept. of Aeronautical Engineering	Member	

10.	Dr. MuthuKumar C	Associate professor & Dean R&D	Member	
11.	Dr.Rajanna K R	Professor & Dean Student Affairs	Member	
12.	Dr Mahesh S.S.	Professor, 1 st year Coordinator, Dept. of Physics	Member	
13	Dr. Nagaraj.K.C	Asst. Professor, Dept. of ME	Member	
14	Dr. Renuka Devi	Administrative Officer	Member	
15	Mr.Vinay Anappa	GM Marketing Chola Turbo Machinery International Pvt Ltd	Member from Industry	
16	Dr. H N Ramesh	Professor & Dean Institute of Management Studies and Research,	Member from Stakeholder (Parents)	
17	Mr.Shreyas Dongre	Student, MTE	Member	
18	Mr. Girish Kumar Raju	Alumni, ISE	Alumni Member	
19	Mr.Gangadhar	Gram Panchayat Member, Alur	Member from Local society	

Action taken from previous meeting:

1. AQAR 2021-22 data collection is completed and collation/Verification of data and proof is completed and uploading proof documents to the Institute webpage and creation of Links for documents is Ongoing.
2. In line with NBA preparation of AE and BT Programs ,IQAC Has scheduled a mock visit with external members, Dr. Madhu G from MSRIT and Dr.Kiran lthal from NMIT, Bangalore, to further enhance readiness in June 2023.
3. Admin Audit 2022-23 are scheduled in June /July 2023 and List of assessors are prepared with Audit scheduled dates.

Minutes of Meeting:

IQAC coordinator welcomed all the members and presented ATR on the discussed points in last quarter. Later agenda points for current quarter were discussed.

AIT/IQAC/2023-24/MOM/1/Agenda 1	Committee members were informed on Scheduled date (14 th June 2023) and external members for Mock audit of 2 UG programs to further enhance readiness for NBA peer team visit. The IQAC team conducted periodic visits to the AE and BT departments to assess their preparedness for the NBA evaluation in July 2023 and observation were discussed and appropriate suggestion were given.
AIT/IQAC/2023-24/MOM/1/Agenda 2	The admin audit 2022-23 is scheduled during 28/06/2023 to 12/07/2023 and List of Assessors for Audit were discussed. The auditor evaluation sheet and audit report format were presented for review and finalized.
AIT/IQAC/2023-24/MOM/1/Agenda 3	AQAR 2021-22 data collected/collated were presented before committee members for review , IQAC coordinator informed that AQAR 2021-22 submission will be done after NBA peer team visit and in next quarter meeting final AQAR will presented for review.

The chairman of the committee thanked the committee members for attending the meeting.

Coordinator, IQAC

COORDINATOR
Internal Quality Assurance Cell
Acharya Institute of Technology
Bengaluru - 560107

Principal

PRINCIPAL
ACHARYA INSTITUTE OF TECHNOLOGY
SOLDEVANAHALLI, BENGALURU - 560 107



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MINUTES OF MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date & Time : 10/09/2023 at 10.00 AM

Reference No: AIT/IQAC/2023-24/MOM/2

Location : MBA BOARD ROOM, AIT

Duration : 2 hr

Agenda :-

1. Review of feedback given by NBA peer team
2. AQAR 2021-22 final review and submission
3. Proposal to conduct Five-day FDP on "OBE best practices for quality assurance to deliver new syllabi"
4. Funding proposal to conduct FDP

Members Present

Sl. No.	Name	Designation & Department	Role	Signature
1.	Dr. Rajath Hegde.	Principal	Chairperson	
2.	Mr. Marigowda C K	Vice-Principal	Member	
3.	Dr. Kerron G Reddy B	Management Representative	Member	
4.	Dr. Devarajaiah R M	Professor & Head Dept. of MT	Coordinator	
5.	Dr. Lakshmikanth S	Associate Professor, Dept. of EEE	Member Secretary	
6.	Dr. Anil Malali	Head, QA Aacharya Institutes	Member	
7.	Dr. Rajeswari	Professor & Dean Academics,	Member	
8.	Dr. Prakash. R	Professor & Head, Dept. of EEE	Member	
9.	Dr. Prakash S Dabeer	Professor, Dept. of Aeronautical Engineering	Member	

10.	Dr. MuthuKumar C	Associate professor & Dean R&D	Member	<i>Copy</i>
11.	Dr.Rajanna K R	Professor & Dean Student Affairs	Member	<i>Rajanna</i>
12.	Dr Mahesh S.S.	Professor, 1 st year Coordinator, Dept. of Physics	Member	<i>Mahesh S.S.</i>
13.	Dr. Nagaraj.K..C.	Asst. Professor, Dept. of ME	Member	<i>Nagaraj K.C.</i>
14.	Dr. Renuka Devi	Administrative Officer	Member	<i>Renuka Devi</i>
15.	Mr.Vinay Anappa	GM Marketing Chola Turbo Machinery International Pvt Ltd	Member from Industry	<i>Vinay Anappa</i>
16.	Dr. H N Ramesh	Professor & Dean Institute of Management Studies and Research,	Member from Stakeholder (Parents)	<i>Ramesh</i>
17.	Mr.Shreyas Dongre	Student, MTE	Member	<i>Dongre</i>
18.	Mr. Girish Kumar Raju	Alumni, ISE	Alumni Member	<i>— AB —</i>
19.	Mr.Gangadhar	Gram Panchayat Member, Alur	Member from Local society	<i>— AB —</i>

Action taken from previous meeting:

1. IQAC organized a mock visit with external members, Dr. Madhu G from MSRIT and Dr.Kiran Ithal from NMIT, Bangalore, to further enhance readiness on 14/06/2023 and their observation were shared to principal.
2. NBA Peer team visit of 2 UG programs (AE and BT) was successfully completed during 21-23 July 2023.
3. Admin audit 2022-23 for all departments were completed as per scheduled and Assessor reports are submitted to IQAC.
4. AQAR 2021-22 data collection/collation and verification is completed and ready for submission after review by IQAC.

Minutes of Meeting:

IQAC coordinator welcomed all the members and presented ATR on the discussed points in last quarter. Later agenda points for current quarter were discussed.

AIT/IQAC/2023-24/MOM/2/Agenda 1	NBA Peer team visit was scheduled during 21 st -23 rd July, 2023 for 2 UG programs and completed. The IQAC coordinator presented the feedback given by peer team before the Committee member and discussed the possible outcomes.
AIT/IQAC/2023-24/MOM/2/Agenda 2	AQAR 2021-22 report were presented before the committee for review, all the 7 criteria were presented and committee gave the consent for submission.
AIT/IQAC/2023-24/MOM/2/Agenda 3	Coordinator presented a Proposal to conduct Five-day FDP on "OBE best practices for quality assurance to deliver new syllabi" for all the DAC members in Nov month
AIT/IQAC/2023-24/MOM/2/Agenda 4	Coordinator apprised the committee regarding Funding proposals planned to be submitted 1.To NAAC for organizing a workshop on the new accreditation guidelines. 2. To AICTE to conduct ATAL FDP "Approaches for Quality Enhancement: In alignment with OBE & NEP 2020".

The chairman of the committee thanked the committee members for attending the meeting.

Coordinator, IQAC

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Internal Quality Assurance Cell
Acharya Institute of Technology
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MINUTES OF MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date & Time : 09/12/2023 at 10.00 AM

Reference No: AIT/IQAC/2023-24/MOM/3

Location : MBA BOARD ROOM, AIT


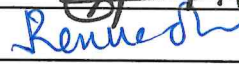
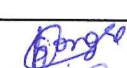

Duration : 2 hr

Agenda :-

1. AQAR 2022-23 data collection
2. Participation in R. world Institutional Ranking (India academia ranking 2024)
3. NIRF 2024 data collection

Members Present

Sl. No.	Name	Designation & Department	Role	Signature
1.	Dr. Rajath Hegde.	Principal	Chairperson	
2.	Mr. Marigowda C K	Vice-Principal	Member	
3.	Dr.Kerron G Reddy B	Management Representative	Member	
4.	Dr. Devarajaiah R M	Professor & Head Dept. of MT	Coordinator	
5.	Dr.Lakshmikanth S	Associate Professor, Dept. of EEE	Member Secretary	
6.	Dr Anil Malali	Head, QA Aacharya Institutes	Member	
7.	Dr.Rajeswari	Professor & Dean Academics,	Member	
8.	Dr. Prakash. R	Professor & Head, Dept. of EEE	Member	
9.	Dr. Prakash S Dabeer	Professor, Dept. of Aeronautical Engineering	Member	
10.	Dr. MuthuKumar C	Associate professor & Dean R&D	Member	
11.	Dr.Rajanna K R	Professor & Dean Student Affairs	Member	
12.	Dr Mahesh S.S.	Professor, 1 st year Coordinator, Dept. of Physics	Member	

13	Dr. Nagaraj.K..C.	Asst. Professor, Dept. of ME	Member	
14	Dr. Renuka Devi	Administrative Officer	Member	
15	Mr.Vinay Anappa	GM Marketing Chola Turbo Machinery International Pvt Ltd	Member from Industry	— AB —
16	Dr. H N Ramesh	Professor & Dean Institute of Management Studies and Research,	Member from Stakeholder (Parents)	— AB —
17	Mr.Shreyas Dongre	Student, MTE	Member	
18	Mr. Girish Kumar Raju	Alumni, ISE	Alumni Member	
19	Mr.Gangadhar	Gram Panchayat Member, Alur	Member from Local society	— AB —

Action taken from previous meeting:

1. 2 UG Programs AE and BT were accredited for 3 years period by NBA with reference to NBA peer team visit in July 2023.
2. AQAR 2021-22 was successfully submitted and accepted by NAAC.
3. IQAC Conducted Five-day FDP on "OBE best practices for quality assurance to deliver new syllabi" During 06/11/2023 to 10/11/2023 for HODs and DAC members of all Department.
4. IQAC team submitted proposals to NAAC for organizing a workshop on the new accreditation guidelines and to AICTE to conduct ATAL FDP "Approaches for Quality Enhancement: In alignment with OBE & NEP 2020".

Minutes of Meeting:

IQAC coordinator welcomed all the members and presented ATR on the discussed points in last quarter. Later agenda points for current quarter were discussed.

AIT/IQAC/2023-24/MOM/3/Agenda 1	The coordinator conveyed the committee regarding start of AQAR 2022-23 data collection. To begin the 2 nd cycle NAAC preparation and identify the gaps the four-year data in the new SSR format is Shared data with head-QA for gap analysis.
AIT/IQAC/2023-24/MOM/3/Agenda 2	Head QA has suggested AIT to participate in India Academia Rankings (Research Excellence Rankings + Employability Ecosystem Rankings) is a comprehensive ranking framework to gauge the Research Excellence (RE) and Employability and Startup Ecosystem Rankings (ESER) of HEIs. Coordinator briefed the committee on its significance and asked permission to participate in ranking.
AIT/IQAC/2023-24/MOM/3/Agenda 3	NIRF 2024 data collection window is open and NIRF coordinator is informed to collect the data and verify. NIRF data has to be presented for review by IQAC before submission.

The chairman of the committee thanked the committee members for attending the meeting.

Coordinator, IQAC

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MINUTES OF MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date & Time : 29/03/2024 at 3.00 PM

Reference No: AIT/IQAC/2023-24/MOM/4

Location : ADMIN BOARD ROOM, AIT


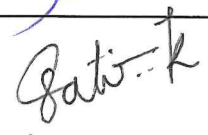


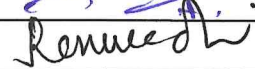
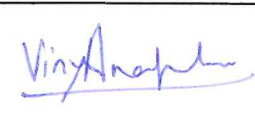

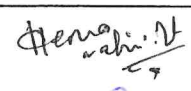

Duration : 2 hr

Agenda :-

1. Information on new IQAC team
2. AQAR 2022-23 Review and submission
3. GAP Analysis report based on NAAC bench marks
4. 2nd cycle NAAC SSR and IIPA preparation

Members Present

Sl. No.	Name	Designation & Department	Role	Signature
1.	Dr. Rajath Hegde.	Principal	Chairperson	
2.	Mr. Marigowda C K	Vice-Principal	Member	
3.	Dr. Kerron G Reddy B	Management Representative	Member	
4.	Dr. Devarajaiah R M	Professor & Head Dept. of MT	Member	
5.	Dr. Lakshmikanth S	Associate Professor, Dept. of EEE	Coordinator	
6.	Dr. Nagaraj.K..C.	Asst. Professor, Dept. of ME	Member Secretary	
7.	Dr Rajshekar Patil	Head, QA Aacharya Institutes	Member	
8.	Dr. Rajeswari	Professor & Head-ECE Dean Academics,	Member	
9.	Dr. Rajanna K R	Professor & Dean Student Affairs	Member	
10.	Dr. Ajith Padhyana	Professor & Head-CSE Dean Faculty Development	Member	
11.	Dr Mahesh S.S.	Professor, 1 st year Coordinator, Dept. of Physics	Member	

12.	Dr.Devasis Pradhan	Associate professor & Dean R&D	Member	
13	Dr. Satish K	Assistant Professor, Dept. of Chemistry 1 st year Coordinator & UHV cell	Member	
14	Dr. Sanman S	Associate Professor, Dept. of ME/Dean Outreach	Member	
15	Dr. Attel Manjunath	Associate Professor , Dept. of MT/ Coordinator-IIC	Member	
16	Dr. Renuka Devi	Administrative Officer	Member	
17	Mr.Vinay Anappa	GM Marketing Chola Turbo Machinery International Pvt Ltd	Member from Industry	
18	Dr. H N Ramesh	Professor & Dean Institute of Management Studies and Research,	Member from Stakeholder (Parents)	
19	Mr.Hemamalini	3 rd Sem, Dept. of ISE	Student Member	
20	Mr. Girish Kumar Raju	CL Specialist manager, HP Alumni, ISE	Alumni Member	

Action taken from previous meeting:

1. AQAR 2022-23 data collection and verification as per templates by criteria owners are completed and uploading of proof documents on websites are done .Final Review of AQAR is pending.
2. Acharya institute of Technology Participated in India Academia Ranking 2024 and secured GOLD BAND under the category Research Excellence Rankings (RER), Employability and Startup Ecosystem Rankings (ESER).

Minutes of Meeting:

IQAC coordinator welcomed all the members and presented ATR on the discussed points in last quarter. Later agenda points for current quarter were discussed.

AIT/IQAC/2023-24/MOM/4/Agenda 1	Chairperson of IQAC, Appreciated Dr Devarajaiah R M for his contribution towards quality enhancement initiatives and accreditation practices. Later introduced Dr Lakshmikanth S, as New IQAC Coordinator and Dr Nagaraj K C, Member Secretary, IQAC to all the members.
AIT/IQAC/2023-24/MOM/4/Agenda 2	AQAR 2022-23 data collection/collation is completed and verified by Criteria owners and IQAC Coordinator. Final AQAR 2022-23 was presented before all members for review and approval for submission. All the members were satisfied and recommended for submission.
AIT/IQAC/2023-24/MOM/4/Agenda 3	GAP analysis report based on NAAC Benchmarks and 4 years of AQAR data given by Dr Rajshekar Patil , Head, QA was presented before members and corrective measures were discussed and targets were set for departments/faculty to achieve within an timeline.
AIT/IQAC/2023-24/MOM/4/Agenda 4	Coordinator informed the members regarding latest notification by NAAC regarding accreditation guidelines, after the deliberations the Committee concluded that AIT shall apply for 2 nd cycle NAAC as per old format. IQAC shall start the preparation for SSR and IQA.

The chairman of the committee thanked the committee members for attending the meeting.



Coordinator, IQAC

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